



Kitchener Public Library

Kitchener Public Library Board Meeting Minutes

Date: Wednesday, December 20, 2023

Time: 6:30 p.m.

Location: Central Library

COMMENCEMENT

The meeting commenced with a Territorial Land Acknowledgement given by Katherine Andrews

1. CALL TO ORDER

The regular board meeting of the Kitchener Public Library board was called to order at 6:30 p.m. on Wednesday, December 20 by Chair, Katherine Andrews, in the Administration Boardroom at Central Library.

TRUSTEES PRESENT

Katherine Andrews, Laura Blythe, Jason Hammond, Bonita Hansra (remote), Councillor Margaret Johnston, Margaret Lam, Councillor Christine Michaud, Shannon Nicholson, Brandon Van Dam

Mary Chevreau, Secretary-Treasurer and Chief Executive Officer

STAFF PRESENT

Penny-Lynn Fielding, Kerri Hutchinson, Lisa Lawrence, Lorie Lee, Angela Riddell.

REGRETS

Anjali Misra, Clare Wagner

2. AGENDA REVIEW

3.

23-69... On **motion** by Jason Hammond and **seconded** by Shannon Nicholson, it was **RESOLVED** that the Agenda be adopted as amended.

CARRIED

There were no pecuniary/conflict of interest declarations.

4. MINUTES

23-70... On **motion** by Brandon Van Dam and **seconded** by Margaret Lam it was **RESOLVED** that the Minutes of the library board meeting of November 15, 2023 be approved.

CARRIED

5. BUSINESS ARISING

None

6. BUSINESS**REPORT OF OFFICERS****a. Report of the Chair****Updates**

In discussion with staff, the Chair moved the location of the January board meeting from Country Hills Library to Central Library due to a longer agenda in January. The tour of Country Hills and staff presentation will take place in February. The 2024 schedule will be updated to reflect the location change.

The Chair asked for a volunteer to read the territorial acknowledgement at the January board meeting and will email Trustees.

Strike Nominating Committee

The Chair outlined the positions for Officers of the Board that will be elected at the January meeting. Jason Hammond volunteered to join the Nominating Committee to contact all Trustees and confirm the names of those who will run for a position on the Library Board for the year 2024. The Slate of Officers to be elected for a position on the Library Board must be presented to the CEO by the Library Board meeting of January 17, 2024.

CEO Recruitment

The Chair provided an update on CEO recruitment that the first round of interviews was complete and the second round is expected in January. The Board may elect to host an ad hoc board meeting between the January and February board meetings to keep the process moving forward.

- 23-71... On **motion** by Laura Blythe and **seconded** by Margaret Lam, it was **RESOLVED** that the meeting move in-camera to discuss a confidential contractual matter.

CARRIED

- 23-72... On **motion** by Brandon Van Dam and **seconded** by Margaret Johnston, it was **RESOLVED** to conclude the in-camera session.

CARRIED

- 23-73... On **motion** by Laura Blythe and **seconded** by Margaret Johnston, it was **RESOLVED** to direct staff to inform interested community groups of our intention to follow the Facilities Planning & Building Committee recommendation to name the new location Southwest Community Library.

CARRIED

b. Facilities Planning & Building Committee

The CEO reported that construction is ongoing at Southwest Library. The Deputy CEO shared that the foundations have been poured, backfill was expected before the Christmas break and they will be testing the geothermal field. It is expected that in the new year we will be start to see the structure.

c. Public Service & Policy Committee

Brandon Van Dam, Chair of the Public Service & Policy Committee, shared that the Committee has met and finalized revisions to the governance policies and they will bring those forward in January.

d. Finance

No updates were noted by Shannon Nicholson, Chair of the Finance Committee.

e. Report of the Secretary-Treasurer and CEO

- 23-74... On **motion** by Shannon Nicholson and **seconded** by Margaret Lam, it was **RESOLVED** that the meeting move in-camera to discuss a confidential personnel matter.

CARRIED

23-75... On **motion** by Laura Blythe and **seconded** by Brandon Van Dam, it was **RESOLVED** to conclude the in-camera session.

CARRIED

7. NEW BUSINESS

None.

8. PRESENTATIONS

Report of the Councillors

Councillor Margaret Johnston shared the City of Kitchener 2024 budget was approved in December.

9. ADJOURNMENT

23-76... There being no further business, on **motion** by Christine Michaud and **seconded** by Jason Hammond, it was **RESOLVED** to adjourn the meeting at 7:24 p.m.

CARRIED

Chair

Secretary-Treasurer