



Letter of Direction Gifts of Publicly Traded Securities to the Kitchener Public Library

This Letter of Direction is to be completed by the donor or the donor's representative, and serves as authorization and instruction to transfer specified securities to the Kitchener Public Library. This completed letter should be sent to all affected parties, as detailed below.

1 Faxed to: _____
Name of Broker _____ Date _____

2 Faxed to: BMO InvestorLine
First Canadian Place
100 King St W, Floor B1
Toronto, ON
M5X 1H3
Fax #: 1-416-359-5607

3 Faxed or emailed to: Janice Colussi, Manager, Accounting
Tel: 519-743-0271 x247
Email: janice.colussi@kpl.org
Fax: 519-745-4474

I authorize the immediate transfer of the following securities from my account in the name and account of the Kitchener Public Library

| | | | | |
|------------|----|------------------|------------------------|----------------|
| # of Units | of | Name of Security | currently in account # | Account Number |
| # of Units | of | Name of Security | currently in account # | Account Number |
| # of Units | of | Name of Security | currently in account # | Account Number |

| | |
|------------------|--------------------------|
| Recipient: | Kitchener Public Library |
| KPL Broker: | BMO InvestorLine |
| BMO Dealer Code: | 9185 |
| CUID: | NTDT |
| Account #: | 23007320 |

| | |
|-----------|---------------------------------------|
| Name | Home Address |
| Email | Telephone |
| Signature | Date |
| | Please print name to be recognized by |

Thank you for your support
Kitchener Public Library
Charitable Number 107572489 RR0001