

MINUTES OF TRUSTEES MEETING FOR  
KITCHENER PUBLIC LIBRARY BOARD

COMMENCEMENT

The Land Acknowledgement given by Anjali Misra followed a presentation made by David Mason, Division Manager of the Pioneer Park Community Library.

1. CALL TO ORDER

The Regular Board Meeting of the Kitchener Public Library Board was called to order at 7:04 p.m. on Wednesday, June 21, 2023, by the Chair, Katherine Andrews, in the Meeting Room at the Pioneer Park Community Library.

TRUSTEES PRESENT

Katherine Andrews; Laura Blythe; Dan Deeth; Bonita Hansra (remote); Margaret Lam; Councillor Christine Michaud; Anjali Misra; Shannon Nicholson; Brandon Van Dam; Clare Wagner.

Mary Chevreau, Secretary-Treasurer and Chief Executive Officer.

STAFF PRESENT

Penny-Lynn Fielding; Gloria Grigas; Lorie Lee; Angela Riddell.

REGRETS

Councillor Margaret Johnston.

SPECIAL GUEST

David Mason, Division Manager, Pioneer Park Community Library.

2. TOUR & PRESENTATION of Pioneer Park Community Library with David Mason

As noted by David Mason, Division Manager of the Pioneer Park Community Library, this location is co-located with the Doon Pioneer Park Community Centre. Although a small location with 9 staff members, the library is heavily used serving a population of over 25,000+ with nearly 10,500 library users.

The Doon Pioneer Park Community Library started as a bookmobile in 1982 and opened in 1989 as a new library in the same building as the Doon Pioneer Park Community Centre. The library collaborates with the Community Centre as well as the Doon Pioneer Park Community Association for programs and events. The Doon Pioneer Park Community Centre offers paid programming whereas the library's programs are available at no cost. Some of the library's programs offer a watercolour workshop with staff from the Homer Watson House & Gallery; resume writing and English Conversation Circle for Newcomers.

Renovations to the Doon Pioneer Park Community Centre were completed in 2020, at which time a gymnasium and outdoor splash pad were introduced. A new main entrance welcomes visitors to both the community library and community centre once inside the Lobby of the building.

The Community Centre and Community Association focus on physical literacy using the Centre's gym facility. Various sports equipment can be borrowed by customers from the library for use with a pickle ball or basketball game in the gym.

Partnerships and programming include Conestoga College; the Ken Seiling Waterloo Region Museum; the Grand Valley Institute; the Homer Watson House & Gallery; the Doon Village Retirement Residence; Innisfree House; Extend-A-Family; Reep Green Solutions and David Gascoigne.

The public art pieces at this location include 4 stained glass windows featuring the 4 seasons by Nancy Lou Patterson, and a ceiling display of art work titled "*Clouds*" by artist, Andrew Wright.

The toy library is a unique collection at the Doon Pioneer Park Community Library that engages volunteers to clean and sanitize the toys after their use. Digital technology at this location includes a Cricut Maker, a 3-D printer and a fast photo scanner.

After the Library Board thanked David Mason for his informative presentation, the Library Board was provided a tour of the branch library.

[David Mason exited the meeting.]

3. AGENDA REVIEW

23-30... On motion by Laura Blythe and seconded by Clare Wagner, it was RESOLVED that the Agenda be adopted.

CARRIED

There were no pecuniary / conflict of interest declarations.

4. MINUTES of the Board Meeting of May 17, 2023

23-31... On motion by Shannon Nicholson and seconded by Laura Blythe, it was RESOLVED that the Minutes of the Library Board Meeting of May 17, 2023, be approved.

CARRIED

5. BUSINESS ARISING

None.

6. 1. BUSINESS

REPORT OF OFFICERS

(a) Report of the Chair

23-32... On motion by Brandon Van Dam and seconded by Anjali Misra, it was RESOLVED that the Board Executive be empowered to act on behalf of the Library Board as required until the August 2023 Library Board meeting.

CARRIED

The Library Board will reconvene its next meeting in the Administration Boardroom at Central on Wednesday, August 16, 2023, at 7:00 pm.

The Chair accompanied Mary Chevreau, Penny-Lynn Fielding and Sheila Boudreau (Principal of Spruce Lab Landscape Architects) to a Southwest Library consultation meeting with some of the Band Administrators at the Six Nations of the Grand River Band office on June 20.

The CEO and Sheila Boudreau provided an overview of the work-to-date for the Southwest net-zero build and landscaping, including design enhancements to the build based on feedback from earlier consultations with the Band. These included a new feature wall in the Children's area and unique, circular lighting and flooring features in the community room.

The Band representatives asked questions, particularly around the bio swells and water catchment/purification native plant species, and the components that make up a net-zero building.

The Band Administrators were pleased that their recommendations were included in the design.

Updates to the Six Nations of the Grand River will continue as the build progresses.

Katherine Andrews and Clare Wagner thanked Mary Chevreau and Penny-Lynn Fielding for the invite to the meeting with the Six Nations of the Grand River, although Clare Wagner acknowledged that she was unable to attend.

(b) Finance Committee

No updates were noted by the Chair, Shannon Nicholson.

(c) Facilities Planning & Building Committee

No further updates were noted by Clare Wagner, Chair of the Facilities Planning & Building Committee.

(d) Public Service & Policy Committee

As noted by Brandon Van Dam, the Public Service & Policy Committee will meet online on Monday, June 26 to review the Board's two Foundation Policies and the Board's Core Position Statement.

Updates will be provided to the full Board at their August Board meeting.

(e) Report of the Secretary-Treasurer and CEO

Updates

Mary Chevreau was pleased to report that the Storytelling Festival hosted at Central on Saturday, June 10 was a positive event. Fortunately the community supporters that gathered outside the library were very respectful.

The CEO thanked Penny-Lynn Fielding and library staff for their planning to ensure a positive experience for those attending the program.

In-Camera Session

23-33... On motion by Dan Deeth and seconded by Shannon Nicholson, it was RESOLVED that the meeting move in-camera to discuss a confidential personnel matter.

CARRIED

23-34... On motion by Brandon Van Dam and seconded by Clare Wagner, it was RESOLVED to conclude the in-camera session.

CARRIED

As noted by Penny-Lynn, it is anticipated that an RFP for the Southwest Community Library will be released in the next week.

The tender process is anticipated by the end of June with a construction start of September.

7. II. NEW BUSINESS

None.

8. III. PRESENTATIONS

- (a) Report of Councillors  
No updates were noted.

9. ADJOURNMENT

23-35... There being no further business, on motion by Maggie Lam and seconded by Brandon Van Dam, it was RESOLVED to adjourn the meeting at 8:20 p.m.

CARRIED

-----  
Chair

-----  
Secretary-Treasurer

[Attachments Accompanying June 21, 2023 Board Meeting]

(a) May 17, 2023 Library Board Minutes

(b)