

**Policy Name: GOV-14 Governance Policy - Delegation of Authority to the  
CEO**

**Date Approved:** May 17, 2017

**Motion Number:** 17-31

**Review Date:**

**Date Amended:**

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In accordance with the Public Libraries Act, R.S.O. 1990, c. P44, s. 15(2), the library board appoints a chief executive officer (CEO) who shall have general supervision over, and direction of, the operations of Kitchener Public Library and its employees. This policy outlines the nature of the library board's relationship with the CEO.

The CEO is the library board's only link to the operation of the library. As such:

1. the library board directs the CEO through:
  - i. decisions made at board meetings, by majority vote
  - ii. approved written policies
  - iii. approved budgets and plans
  - iv. the CEO job description
  - v. the strategic plan
2. only official decisions of the full library board are binding on the CEO
3. the board will not supervise or direct any other staff of the library